Job Description:  Middle / High School Choir Teacher

Campus:  Johannesburg Campus, American International School of Johannesburg
Direct Supervisor:  Middle School Principal

Position Overview:
The Johannesburg campus Choir Teacher will teach both in the Middle School (three sections) and the High School (two sections).  High School responsibilities will include IB Music. He or she will have responsibility for teaching all Choir classes and coordinating divisional level and ensemble performance schedules.

Qualifications:

- Current teaching certification appropriate to age level and subject specializations
- A minimum of an undergraduate degree in Education or the area of expertise required.
- Previous teaching experience, and strong knowledge in the area of specializations at the required levels of study.
- A proven collaborator and skilled at working well with others.
- A firm understanding of Middle School and High School philosophies.
- A passion for working with Middle and High School students
- Willingness to supervise co-curricular roles
- A positive attitude and strong interpersonal skills
- Expertise in building active, collaborative classroom programs which develop a sense of classroom community and trust.
- A solid understanding of a middle school organization, programs and students.
- A proven ability to differentiate instruction and integrate learning.

Preferred Skills and Experience

- Experience with teach IB Music and the IBDP program or a willingness to be trained.
- Strong organizational and time management abilities
- A team player with the ability to take initiative
- Understanding of and experience using “Understanding by Design”
- Working within an Advisory program model
- Teaching in a One to One learning environment
- An ability to multi-task
General Teaching Responsibilities
The Johannesburg campus Choir Teacher will teach both in Middle School and High School. High School responsibilities will include IB Music. He or she will have responsibility for teaching all Choir classes and coordinating divisional level and ensemble performance schedules. It is likely that some classes will be mixed grade classes. The schedule is currently a block schedule. The Choir Teacher will be responsible for working with others in the Performing Arts department to develop the Choir budget.

AISJ values continuous improvement and provides weekly professional growth and collaboration time from 1:45 to 4:00 on Wednesdays.

In addition to the subject responsibilities, teachers at AISJ are welcomed into a collegial and collaborative working environment. In support of this teachers are expected to:

- Communicate and liaise on a regular basis with fellow department/grade members with regard to planning, assessment, parent and community contact, subject organization and classroom issues such including discipline, expectations and routines
- Communicate and liaise with other school colleagues in an effort to promote and establish integrative links and/or awareness
- Take an active role in behavioral management and pastoral care of class and advisory groups
- Attend and constructively contribute in staff and department/grade meetings
- Assist in supervision of student breaks
- Coordinate class activities as deemed necessary
- Contribute to and support school improvement plans and initiatives
- Maintain up-to-date records of assessment, attendance, planning, reports, conferences, and communication with parents
- Establish regular links with your parent community to ensure that parents are kept well informed about student progress.
- Assist, as required, in the development of curricular materials
- Act as a resource/contact/support for new staff members (i.e. curriculum, schedules, and procedures)
- Lead co-curricular after school activities
- Chaperone annual Classroom Without Walls class trip
- Participate in and assist with school events as required

School Hours 7:10 am to 3:30 pm Monday, Tuesday, Thursday, Friday
7:10 am to 4:00 pm Wednesday

Contact For more information contact the Middle School Principal, Mr. Andrew Ferguson at recruitment@aisj-jhb.com