Dear New Elementary School Parents,

On behalf of the faculty and staff, welcome to AISJ’s Elementary School! We are thrilled you are joining us for the 2019-20 academic year.

I invite you all to access our [New Parent Website](https://www.aisj-jhb.com/page.cfm?p=13656), which is intended to give you detailed information, tailored to the elementary school, regarding information about your child’s entry into our school.

Below are some important dates and events as part of our orientation leading up to the first week of school. Please mark your calendars for the following:

**Important Dates for the start of school 2019-2020**

***Thursday, August 8th***

The elementary office will send parents an email to the individual parents with information regarding class placement. Attached to this email we be a welcome letter introducing your child’s new teacher. If you do not receive this email, please contact the ES Office directly [es-office@aisj-jhb.com](mailto:es-office@aisj-jhb.com).

***Monday, August 12th - New Student Orientation Day (1:00pm- 3:00pm)***

* 1:00pm- Representatives from our Admissions, Transportation and Activities Office will be available in our Kindergarten area, located close to the Parent Room and ES Office. We invite you to drop in between 1:00pm-1:30pm where you will be able to collect an orientation bag and ask questions.
* 1:30pm- There will be a short welcome from Barbara Rynerson, Elementary School Principal and Jill Bellamy, our Assistant Principal.
* Following the presentation, you will be able to visit your child’s classroom, meet your child’s new teacher, and view your child’s class list. Families will also be given all the necessary information to ensure the first week of school runs as smoothly as possible.

***Tuesday, August 13th- First Day of School***

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| *Start of School*  *7:40am* | On arrival at school, students will be directed to go straight to their classrooms. School begins at 7:40am.  For those requesting to use the school bus, all bussing information will be confirmed with parents prior to the start of school. Faculty and staff will be on hand to ensure your child is able to find their new classroom easily. |
| *Tears and Cheers Coffee Morning 7:30am* | There is a Parent Association Tears and Cheers Coffee Morning at 7:30am- 8:30am in the Parent Room. All new and returning parents are invited to attend. |
| *Website Help Session 9:00am* | This session is designed to help new parents navigate and access our website and school alerts. |
| *Dismissal*  *2:50pm* | All students will depart at 2:50pm.   * Teachers will ensure bus riders get onto the right bus. * Parents can collect non-bus riders at the top of the stairs by the Parent Room entrance to the Elementary School. |

***Friday, August 16th Welcome Assembly and New Parent Orientation***

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| *ES Welcome Assembly 8:00am* | All Elementary School Parents are invited to attend our first assembly of the year in the AISJ Theater |
| *New Parent Orientation 9:00am* | New parents are invited to come to the Parent Room to learn more about the Elementary School and meet the Principal, Barbara Rynerson and Assistant Principal, Jill Bellamy, and other new families.  Our Technology Integration Coach, Mark Marshall, will be on hand to help new elementary parents access our online portal, classroom websites and ePortfolio’s. Parents are encouraged to bring their laptops and personal devices to this workshop. |

***Tuesday, August 20th***

Parent Association Welcome Back Coffee 8:00-9:00am in the parent room.

If you have specific questions about the elementary school, please feel free to contact our Office Assistants Carol McDonald [cmcdonald@aisj-jhb.com](mailto:cmcdonald@aisj-jhb.com) or Heather Marufu [hmarufu@aisj-jhb.com](mailto:hmarufu@aisj-jhb.com). The ES Office will be open throughout the June/July school holiday.

We wish you luck as you finalize your plans to join AISJ and we look forward to seeing you soon!

Sincerely,

Barbara Rynerson

Elementary School Principal