

AISJ TUITION & CAPITAL FEE SCHEDULE: 2021-22 *(New Students)*

The American International School of Johannesburg's (AISJ) Board of Directors has approved the following Tuition Schedule for the 2021-22 academic school year. This schedule applies to all students attending AISJ, and the fees will not be negotiated under any circumstances. The tuition fees include all textbooks and specific curriculum-related field trips. The fees do not include lunch/snacks, sports uniforms and specified activities. Your signature on the following page signifies your understanding and acceptance of these terms.

1. Application Fee

- 1.1 An application fee of ZAR 4 000 is payable to cover the administrative costs associated with the admissions process.
- 1.2 The application fee is non-refundable and must be paid before the start of the admissions process.
- 1.3 If a student is denied admission or does not take up the offer of a place, the application fee is valid for the academic year for which it is paid plus one more academic year.

2. Capital Fee

- 2.1 Students joining AISJ in Kindergarten through to Grade 12 are subject to a non-refundable New Student Capital Fee of US\$ 11 025 to cover the cost of on-going improvements to buildings and facilities.
- 2.2 The value of the New Student Capital Fee is 100% payable regardless of the timing of when a student joins in the academic year.
- 2.3 Payment of the Capital Fee secures a place for the student and is payable on notice of admission.
- 2.4 A student may not start school until the Capital Fee has been paid in full. If a student does not commence school and sufficient notice is given to AISJ, the Capital Fee is refundable.

3. Holding Deposit

- 3.1 A non-refundable holding deposit of US\$ 2 500 or ZAR 40 000 must be made to secure a place for the student.
- 3.2 The holding deposit is non-refundable and will be offset against the school tuition fees.
- 3.3 Payment must be made within 15 working days of receipt of the holding deposit invoice. Failure to do so may result in this offer being rescinded and offered to another family.

4. Tuition Fees

Total Tuition	USD	Rand
Pre-Kindergarten	\$ 18 892	R 302 272
Elementary K - 5	\$ 25 198	R 403 168
Middle School 6 - 8	\$ 29 443	R 471 088
High School 9 - 10	\$ 32 713	R 523 408
High School 11 - 12	\$ 33 913	R 542 608

- 4.1 Due to incurring both US\$ and ZAR expenses, AISJ allows for tuition fees to be paid in both currencies.
- 4.2 The foreign exchange rate set by AISJ for billing purposes is at ZAR 16 / US\$ 1.
- 4.3 Tuition and capital fees invoices will be issued in the currency designated by the account payer on the respective contract of agreement and must be paid in the currency, or currencies, stated on the issued invoice.
- 4.4 Students joining prior to November 24th, 2021 have two options for payment: Plan A or Plan B.

Plan A: Payable in full prior to August 1st, 2021 or prior to starting school

Plan A	US\$ portion (50%)	<i>PLUS</i>	R portion (50%)
Pre-Kindergarten	\$ 9 446	+	R 151 136
Elementary School Kindergarten to Grade 5	\$ 12 599	+	R 201 584
Middle School Grades 6 to 8	\$ 14 722	+	R 235 552
High School Grades 9 to 10	\$ 16 357	+	R 261 712
High School Grades 11 to 12	\$ 16 957	+	R 271 312

4.5 **Plan B** schedule is payable in two instalments and carries a 5% surcharge.

Plan B	Total Amount Payable			60% Due prior to August 1 st , 2021			40% due prior to January 1 st , 2022		
Pre-Kindergarten	\$ 9 918	+	R 158 688	\$ 5 951	+	R 95 216	\$ 3 967	+	R 63 472
Elementary School KG to Grade 5	\$13 229	+	R 211 664	\$ 7 937	+	R 126 992	\$ 5 292	+	R 84 672
Middle School Grades 6 to 8	\$15 458	+	R 247 328	\$ 9 275	+	R 148 400	\$ 6 183	+	R 98 928
High School Grades 9 to 10	\$ 17 175	+	R 274 800	\$ 10 305	+	R 164 880	\$ 6 870	+	R 109 920
High School Grades 11 to 12	\$17 805	+	R 284 880	\$ 10 683	+	R 170 928	\$ 7 122	+	R 113 952

5. Overdue Accounts

- 5.1 Interest rate charges of 1.5% per month will be levied on all past-due balances.
- 5.2 Students may not be able to access learning and associated activities until outstanding overdue fees have been settled in full.

6. Unpaid Fees

- 6.1 The School reserves the right not to issue student records, transcripts or diplomas until all accounts have been fully settled.
- 6.2 The School reserves the right to hand over unpaid accounts for legal collection, the cost of which will be the responsibility of the account payer.
- 6.3 Non-Payment of fees may result in exclusion from learning and associated activities.

7. Accommodations for late entry and early departure

- 7.1 As many AISJ families are expatriates or may be joining from a different academic calendar, it is understood that the timing of the start date may be delayed. It is appreciated that such circumstances may be beyond the control of the family; however, due to increasing demand for places, AISJ will not always be able to hold a place for a student. In these circumstances, the opportunity will be given for a family to pay all applicable fees based on the original date of commencement. If this option is not accepted, the place will be forfeited, and the student will join a waiting pool where applicable.

7.2 **Late Entry:** For those students who are scheduled to arrive after the commencement of the academic year, the following table applies to tuition and bussing services fees:

Late Entry:	
11 th Aug – 24 th Nov 2021	100% due
29 th Nov – 15 th Dec 2021	75% due
10 th Jan 2022 – 11 th March 2022	60% due
22 nd March 2022 – 9 th June 2022	30% due

7.3 **Early Departure:**

- 7.3.1 Tuition fees for the first semester are not refundable after the first day of attendance by the student.
- 7.3.2 Tuition fees for the second semester are refundable (40%), providing written notification is given by November 1st, 2021.
- 7.3.3 Attendance for any portion of a semester will preclude a refund of tuition.

8. **Payment Procedure and Banking details**

- 8.1 The tuition fees will be invoiced in US\$ and ZAR, as indicated by the account payer's currency and payment plan choice as stipulated in the tuition schedule.
- 8.2 Payment can be made in either of the two currencies, as chosen by the account payer, into the relevant accounts listed at the bottom of the invoices.
- 8.3 Once an account payer has made an invoice currency option, this may only be changed once not later than the 1st of August 1st, 2021.
- 8.4 **All payments must be made free of all bank charges and commissions.**

	ZAR Payments	US\$ Payments
Beneficiary Name	The American International School	
Beneficiary Address	Plot 160, Scorpion Trail, Diepsloot, Johannesburg, 2021	
Bank	First Rand Bank Limited	
Branch	Fourways Mall	
Branch Code	251655	254655
Account Number	50460096628	62826238877
Swift Code / Address	FIRNZAJJ635	FIRNZAJJXXX
Account Type		Customer Foreign Currency (CFC) / Global Business Account
Bank Address		FNB Forex, 30 Diagonal Street, FNB Place, 9 th Floor, Johannesburg, 2001

Important: Please use the customer number as a reference on the payment.
Email proof of payment to accounts@aisj-jhb.com

CONTRACT FOR ENROLMENT FOR THE 2021-22 SCHOOL YEAR

Name(s) of Students:

Name(s)	Grades

I understand the total tuition fees per student will be as follows:

	PLAN A Annual Schedule			PLAN B Semester S schedule								
	100% Due before 1st August 2021			Total Amount Payable			60% Due prior to 1st August 2021			40% due prior to 1st January 2022		
	US\$ portion (50%)	<i>PLUS</i>	R portion (50%)	US\$ (50%)	<i>PLUS</i>	R (50%)	US\$	<i>PLUS</i>	R	US\$	<i>PLUS</i>	R
Pre-Kindergarten	\$ 9 446	<i>PLUS</i>	R151 136	\$ 9 918	<i>PLUS</i>	R158 688	\$ 5 951	<i>PLUS</i>	R95 216	\$3 967	<i>PLUS</i>	R 63 472
Elementary School Kindergarten to Grade 5	\$12 599	<i>PLUS</i>	R201 584	\$13 229	<i>PLUS</i>	R211 664	\$ 7 937	<i>PLUS</i>	R126 992	\$5 292	<i>PLUS</i>	R 84 672
Middle School Grades 6 to 8	\$14 722	<i>PLUS</i>	R235 552	\$15 458	<i>PLUS</i>	R247 328	\$ 9 275	<i>PLUS</i>	R148 400	\$6 183	<i>PLUS</i>	R98 928
High School Grades 9 to 10	\$16 357	<i>PLUS</i>	R261 712	\$17 175	<i>PLUS</i>	R274 800	\$10 305	<i>PLUS</i>	R164 880	\$6 870	<i>PLUS</i>	R109 920
High School Grades 11 to 12	\$16 957	<i>PLUS</i>	R271 312	\$17 805	<i>PLUS</i>	R284 880	\$10 683	<i>PLUS</i>	R170 928	\$7 122	<i>PLUS</i>	R113 952

New Student Capital Fee (All students new to AISJ)	\$11,025
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Please mark which payment schedule you select:

Plan A	One annual payment before August 1 st , 2021	
Plan B	Semester schedule: 60% of the tuition for the 1 st semester is due before August 1 st , 2021 and the 40% balance for the 2 nd semester is due before January 1 st , 2022. An additional 5% will be added to the full tuition. (Not available for commencement date after November 24 th , 2021).	

Invoice Currency:

USD + ZAR	
ZAR Only	
USD Only	



The School understands that personal information is important and that you may be cautious disclosing it. Through the Protection of Personal Information Act AISJ is obliged to collect, process and safeguard information shared legitimately and within the limits of this legislation. The School will endeavour to protect your privacy and ensure that information disclosed is used appropriately according to this law and other Privacy laws of South Africa.

You are required to provide information about the person to contact concerning payment if your employer pays the tuition and fees.

Company Name	
Title & Name	
Phone #	
Employer Email	
Parent Email to be cced	

I, the undersigned, acknowledge and accept the Tuition & Capital Fee Schedule as outlined in this document. As a parent/guardian, I am personally responsible for all tuition and associated fees regardless of any arrangements I may have with my employer or sponsoring organization. Please complete, sign, and scan back to admissions@aisj-jhb.com.

By signing this Contract for Enrollment, I understand that the enrollment of my child is not complete until I have submitted the critical information required by AISJ. A website link to submit the required information will be provided upon receipt by AISJ of this contract.

Parent Name	
Siganture	
Date	