

AISJ TUITION & CAPITAL FEE SCHEDULE: 2022-23 (New Students)

The American International School of Johannesburg's ("AISJ" or the "School") Board of Directors has approved the following Tuition Schedule for the 2022-23 academic school year. This schedule applies to all new students attending AISJ, and the fees will not be negotiated under any circumstances. The tuition fees include all textbooks and specific curriculum-related field trips. The fees do not include lunch/snacks, sports uniforms, extended trips, laptops, and specified activities. Your signature on the following page signifies your understanding and acceptance of these terms.

1. Application Fee

- 1.1. An application fee of ZAR 4 250 is payable to cover the administrative costs associated with the admissions process.
- 1.2. The application fee is non-refundable and must be paid before the start of the admissions process.
- 1.3. If a student is denied admission or does not take up the offer of a place, the application fee is valid for the academic year for which it is paid plus one more academic year.

2. Capital Fee

- 2.1. Students joining AISJ in Kindergarten through to Grade 12 are subject to a non-refundable New Student Capital Fee of US\$ 11 025 / ZAR 176 400 to cover the cost of capital expenses.
- 2.2. The New Student Capital Fee is 100% payable regardless of the timing of when a student joins in the academic year.
- 2.3. A student may not start school until the Capital Fee has been paid in full. If a student does not commence school and if written notice is given to AISJ within 30 days of the scheduled start date, the Capital Fee is refundable.

3. Holding Deposit

- 3.1. A non-refundable holding deposit of US\$ 2 600 or ZAR 41 600 must be made to secure a place for the student.
- 3.2. The holding deposit is non-refundable and will be offset against the school tuition fees.
- 3.3. Payment must be made within 15 working days of receipt of the holding deposit invoice. Failure to do so may result in the placement being rescinded.

4. Tuition Fees

Total Tuition	US\$		ZAR
Pre-Kindergarten	\$ 18 892	/	R 302 272
Elementary K - 5	\$ 25 198	/	R 403 168
Middle School 6 - 8	\$ 29 443	/	R 471 088
High School 9 - 10	\$ 32 713	/	R 523 408
High School 11 - 12	\$ 33 913	/	R 542 608

- 4.1. AISJ allows for tuition fees to be paid in either ZAR or US\$.
- 4.2. The Payment Plan selection is made during the enrolment process through PowerSchool.
 - 4.2.1. Application fees and Bus fees will always be billed in ZAR.
 - 4.2.2. The Option of US\$ or ZAR is for the Holding Deposit, Tuition, and Capital fees only.
 - 4.2.3. Holding Deposit, Tuition and Capital fees invoices will be issued in the currency designated by the account payer in PowerSchool and must be paid in the currency stated on the issued invoice.
 - 4.2.4. Once an account payer has selected an invoice currency option, this may only be changed once, not later than the 1st of August, 2022.
 - 4.2.5. Changes to the plan after the initial selection will incur an administration fee of US\$100 / ZAR 1 600.
- 4.3. The foreign exchange rate set by AISJ for billing purposes is at ZAR 16 / US\$ 1.
- 4.4. Students joining prior to November 25th, 2022, have two options for payment: Plan A or Plan B.

Plan A: Payable in full prior to August 1st, 2022, or prior to starting school if joining at a later date.

Plan A	Plan A US\$		Plan A ZAR
Pre-Kindergarten	\$ 18 892	OR	ZAR 302 272
Elementary School Kindergarten to Grade 5	\$ 25 198	OR	ZAR 403 168
Middle School Grades 6 to 8	\$ 29 443	OR	ZAR 471 088
High School Grades 9 to 10	\$ 32 713	OR	ZAR 523 408
High School Grades 11 to 12	\$ 33 913	OR	ZAR 542 608

4.5. **Plan B** schedule is payable in two instalments and carries a 5% surcharge.

Plan B	US\$		
	Total Amount Payable	60% Due prior to August 1st, 2022*	40% due prior to January 1st, 2023
Pre-Kindergarten	\$19 837	\$11 902	\$7 935
Elementary School KG to Grade 5	\$26 458	\$15 875	\$10 583
Middle School Grades 6 to 8	\$30 915	\$18 549	\$12 366
High School Grades 9 to 10	\$34 349	\$20 609	\$13 740
High School Grades 11 to 12	\$35 609	\$21 366	\$14 243

OR

Plan B	ZAR		
	Total Amount Payable	60% Due prior to August 1st, 2022*	40% due prior to January 1st, 2023
Pre-Kindergarten	ZAR 317 386	ZAR 190 432	ZAR 126 954
Elementary School KG to Grade 5	ZAR 423 326	ZAR 253 996	ZAR 169 330
Middle School Grades 6 to 8	ZAR 494 642	ZAR 296 785	ZAR 197 857
High School Grades 9 to 10	ZAR 549 578	ZAR 329 747	ZAR 219 831
High School Grades 11 to 12	ZAR 569 738	ZAR 341 843	ZAR 227 895

* Payable prior to August 1st, 2022, or prior to starting school if joining at a later date.

5. Overdue Accounts

- 5.1. Parents and guardians will be held jointly and severally liable for overdue fees.
- 5.2. Interest rate charges of 1.5% per month will be levied on all past-due balances.
- 5.3. Students may not be able to access learning and associated activities until outstanding overdue fees have been settled in full

6. Unpaid Fees

- 6.1. The School reserves the right not to issue student records, transcripts or diplomas until all accounts have been fully settled.
- 6.2. The School reserves the right to hand over unpaid accounts for legal collection, the cost of which will be the responsibility of the account payer.
- 6.3. Non-payment of fees will result in exclusion from learning and associated activities.
- 6.4. Where unpaid fees are disputed by a parent/ guardian or third party, they shall bear the onus of proving that such amount is not owing, or not due to the School.

- 6.5. Unpaid fees will be referred to legal debt collection. Parents, guardians and third parties will be liable for the fees plus related costs such as interest and collection charges.
- 6.6. In the occurrence of an unforeseen event, such as death or hospitalization, the parent/ guardian, third party or authorized representative may approach the School to request deviation from the payment selection. Proof of the event will be required.

7. Accommodations for late entry and early departure

7.1. As many AISJ families are expatriates or may be joining from a different academic calendar, it is understood that the timing of the start date may be delayed. It is appreciated that such circumstances may be beyond the control of the family; however, due to limited availability of places, AISJ will not always be able to hold a place for a student. In these circumstances, the opportunity will be given for a family to pay all applicable fees based on the original date of commencement. If this option is not accepted, the place will be forfeited, and the student will join a waiting pool where applicable.

7.2. **Late Entry:** For those students who are scheduled to arrive after the commencement of the academic year, the following table applies to tuition and bussing services fees:

Late Entry:	
17th Aug – 24th Nov 2022	100% due
28th Nov – 15th Dec 2022	75% due
9th Jan 2023 – 10th March 2023	60% due
22nd March 2023 – 15th June 2023	30% due

For students arriving after 24th November, 2022, all fees are payable in full before the first day of student attendance. Plan B does not apply.

7.3. Early Departure:

- 7.3.1. Tuition fees for the first semester are not refundable after the first day of attendance by the student.
- 7.3.2. Tuition fees for the second semester are refundable (40%), providing written notification is given by November 1st, 2022.
- 7.3.3. Attendance for any portion of a semester will preclude a refund of tuition.

8. Payment Procedure and Banking details

- 8.1. The tuition fees will be invoiced in US\$ or ZAR, as indicated by the account payer's currency selection in PowerSchool.
- 8.2. Once an account payer has selected an invoice currency option, this may only be changed once, not later than the 1st of August 2022. Changes to the plan after the initial selection will incur an administration fee of US\$100 / ZAR 1 600.
- 8.3. All payments must be made free of all bank charges and commissions. Commission or charges will be re-invoiced back for payment.
- 8.4. If a US\$ invoice is paid in ZAR or vice versa, the conversion rate is done at the day's spot rate.

	ZAR Payments	US\$ Payments
Beneficiary Name	The American International School	The American International School
Beneficiary Address	Plot 160, Scorpion Trail, Diepsloot Johannesburg, 2021	Plot 160, Scorpion Trail, Diepsloot Johannesburg, 2021
Bank	First Rand Bank Limited	First Rand Bank Limited
Branch	Fourways Mall	Fourways Mall
Branch Code	251655	254655
Account Number	50460096628	62826238877
Swift Code / Address	FIRNZAJJ635	FIRNZAJJXXX
Account Type		Customer Foreign Currency (CFC) / Global Business Account
Bank Address		FNB Forex, 30 Diagonal Street, FNB Place, 9th Floor, Johannesburg, 2001

Important: Please use the customer number as a reference on the payment. Email proof of payment to accounts@aisj-jhb.com

9. Protection of Personal Information

- 9.1. It is mandatory for the School to comply with the Protection of Personal Information Act 2013 of South Africa and other relevant data. Through this legislation AISJ will collect, process, share and safeguard information shared by all parties in order to carry out this agreement.
- 9.2. By accepting this agreement, you consent that AISJ may make your information available to other staff members or lawful authorities to the extent required to manage the relationship between AISJ and yourselves.
- 9.3. The School will protect your privacy at all times and ensure that information disclosed is appropriately processed according to the POPI Act and other related legislation.

10. Jurisdiction and Governing Law

- 10.1. By accepting this agreement, you agree that AISJ may, at its own discretion, institute legal proceedings for the recovery of unpaid fees in a South African Magistrates Court having Jurisdiction in terms of Section 28 and Section 45 of the Magistrates Court Act.