

**SUGGESTED FORMAT FOR USE BY FOREIGN GOVERNMENT INSTITUTIONS**

**EQUIVALENT DOCUMENT IN LIEU OF UNABRIDGED BIRTH CERTIFICATE:**

**[NAMES OF CHILD: .....; PASSPORT NUMBER: .....]**

1. This letter serves to confirm the particulars of the parent(s) or legal guardian(s) of the above-named child for the purpose of travelling to / from South Africa:

[Name of mother]

[passport number]

[Name of father]

[passport number]

[Name(s) of legal guardian(s)]

[passport number(s)]

2. This letter is valid for period of 12 (twelve) months from the date of signature.

[Name of Head of Office]

[Designation]

**DATE:**

**CONTACT NUMBER:**